



Philomath Montessori School

PO Box 125 · Philomath, OR 97370 · (541) 929-2672

2017-2018 Extended Care Contract

Please sign and turn in your completed form by Thursday, June 1, 2017.

Extended Care Availability

- Extended care will be available only during the school year and only to currently enrolled Philomath Montessori School students based on readiness as determined by teachers.
- Care is available from 7:45am - 3pm. There will be no Extended Care available during the initial week of school. It will begin on Tuesday, September 5, 2017.

Extended Care Rates

Program	Hours	Payment Options	3 Days p/wk	4 Days p/wk	Drop-in
Morning Care	7:45 - 9:00	Annual Fee	468	624	8
		Sept. - Dec.	270	360	
		Jan. - March	198	264	
		Apr. - June	180	240	
		Monthly Fee	72	96	
Extended Care	12:00 - 3:00	Annual Fee	1890	2520	24
		Sept. - Dec.	810	1080	
		Jan. - March	648	864	
		Apr. - June	486	648	
		Monthly Fee	216	288	

Extended Care Policies

- Care can be contracted on an annual, quarterly, monthly, or drop-in basis. Please fill out a contract for each child in your family who will be using Extended Care.
- We can only accept payment by check or money order. Tuition and Extended Care fees can be paid together on the same check.
- Annual payments are due by Tuesday, September 5, 2017.
- Quarterly payments are due as follows:
 - September through December: September 5, 2017
 - January through March: December 4, 2017
 - April through June: March 1, 2018
- Monthly payments are due by the 1st school day of the month when tuition is paid.
- There are no refunds for absences or illnesses. For annual and quarterly contracts, we will reimburse you for complete full months of unused service if you withdraw your child from PhMS before the end of the year or you no longer need extended care. Please submit an Extended Care Change Form at least 14 days before pending schedule change. There is one free schedule change per year. All subsequent changes are subject to a \$25 fee. Extended care is not eligible for tuition scholarships or multiple-child discounts.
- Parents/Guardians will be expected to pick up their children promptly when scheduled. (If someone else picks up your child we need prior notice and he/she will need to bring a picture ID.) For late pickups, there will be a ten-minute grace period after which a late fee of \$5 will be levied.

I have read, understand and agree to the terms of this contract and would like to contract for the following payment schedule:

Circle one option:

Annual contract

Quarterly contract

Monthly contract

Morning Care (7:45 – 9:00)

Days per Week (please circle which days) M T W Th

Extended Care (12:00 – 3:00)

Days per Week (please circle which days) M T W Th

For: _____
(Print Child's Name)

Parent/Guardian Name: _____
(Print Name)

Signature: _____ Date: _____

CHANGES: